

BY-LAWS:**BY-LAW I****MEMBERSHIP**

SECTION 1. The membership of the Society shall consist of Honorary Members, Active Members, Associate Members, and Sustaining Members.

An *Honorary Member* is one who has gained high distinction in the science of motion picture engineering or the allied arts of sciences.

Honorary membership may be granted upon recommendation of the Board of Governors when confirmed by a four-fifths majority vote of the Active Members present at any regular meeting of the Society. An Honorary Member shall be exempt from all dues.

An *Active Member* is one who shall be not less than 25 years of age, and shall be:

(a) A motion picture engineer by profession. He shall have been in the practice of his profession for a period of at least three years and shall have taken responsibility for the design, installation, or operation of systems or apparatus pertaining to the motion picture industry.

(b) A person regularly employed in motion picture or closely allied work, who by his inventions or proficiency in motion picture science or as an executive of a motion picture enterprise of large scope, has attained a recognized standing in the motion picture profession. In case of such an executive, the applicant must be qualified to take full charge of the broader features of motion picture engineering involved in the work under his direction.

An *Associate Member* is one who shall be not less than 21 years of age, and shall be a person who is interested in or connected with the study of motion picture technical problems or the application of them. An Associate Member is not privileged to vote.

A *Sustaining Member* is an individual, a firm, or corporation contributing to the financial support of the Society.

SECTION 2. All applications for membership or transfers shall be made on blank forms provided for the purpose, shall give a complete record of the applicant's education and experience, and shall be accompanied by the required entrance or transfer fee.

SECTION 3. Applicants for Active membership shall give as references at least three Active members in good standing, and for Associate membership, at least one Active member in good standing. Applicants may be elected to membership by a three-fourths majority vote of the members and the Board of Governors.

SECTION 4. Active and Associate membership becomes effective upon payment in full of the entrance fee.

BY-LAW II**OFFICERS**

SECTION 1. An officer shall be an Active Member of not less than one year's standing.

SECTION 2. Vacancies in the Board of Governors, except that of the Presi-

dent, shall be filled by the Board of Governors until the Annual meeting of the Society.

In case of a vacancy, the senior Vice-President shall fill the office of President, until the next Annual meeting.

BY-LAW III

BOARD OF GOVERNORS

SECTION 1. The Board of Governors shall transact the business of the Society between regular members' meetings, and shall meet at the call of the President.

BY-LAW IV

MEETINGS

SECTION 1. The location of each meeting of the Society shall be determined by the Board of Governors, after submitting not less than two places to be considered by the entire membership, the Board preferably selecting the place receiving the majority choice.

SECTION 2. Active Members only shall be entitled to vote.

SECTION 3. A quorum of the Society shall consist in number of one-tenth of the total number of Active Members as listed in the Society's records at the close of the last fiscal year; and of the Board, a majority.

SECTION 4. Special meetings may be called by the President and upon the request of any three members of the Board of Governors, not including the President.

BY-LAW V

DUTIES OF OFFICERS

SECTION 1. The President shall preside at all business meetings of the Society; he shall appoint all committees and be an ex-officio member of the same; he shall perform the duties pertaining to this office.

SECTION 2. A Vice-President, in the absence of the President, shall preside at meetings and perform the duties of the President.

SECTION 3. The Secretary shall keep a record of all meetings; he shall conduct the correspondence relating to his office, and shall have the care and custody of records, and the seal of the Society.

SECTION 4. The Treasurer shall have charge of the funds of the Society, and disburse the same, as and when authorized by the Board of Governors, subject to the approval of the President and Secretary. He shall make an annual report, duly audited, to the Society, and a report at such other times as may be requested. He shall be bonded in an amount to be determined by the Board of Governors, and his bond filed with the Secretary.

BY-LAW VI

ELECTIONS

SECTION 1. All officers and four Governors shall be elected to their respective offices by a majority of ballots cast by the Active Members in the following manner:

Not less than three months prior to the Annual Fall Convention, the Board of Governors, having invited nominations from the active membership by letter form not less than forty days before the Board of Governors' meeting, shall nominate for each vacancy several suitable candidates. The Secretary shall then notify these candidates of their nomination in order of nomination and request their consent to run for office. From the list of acceptances, not more than two names for each vacancy shall be selected by the Board of Governors and placed on a letter ballot. A blank space shall also be provided on this letter ballot under each office in which space the names of any Active Members other than those suggested by the Board of Governors may be voted for. The balloting shall then take place.

The ballot shall be enclosed in a blank envelope which is enclosed in an outer envelope bearing the Secretary's address and a space for the member's name and address. One of these shall be mailed to each Active Member of the Society, not less than forty days in advance of the Annual Fall Convention.

The voter shall then indicate on the ballot one choice for each office, seal the ballot in the blank envelope, place this in the envelope addressed to the Secretary, sign his name and address on the latter, and mail it in accordance with the instructions printed on the ballot.

The sealed envelope shall be delivered by the Secretary to a committee of tellers appointed by the President at the Annual Fall Convention. This committee shall then examine the return envelopes, open and count the ballots, and announce the results of the election.

BY-LAW VII

DUES AND INDEBTEDNESS

SECTION 1. The entrance fees for all applicants shall be \$30.00 for admission to the grade of Active Member, and \$20.00 for admission to the grade of Associate Member.

SECTION 2. The transfer fees from Associate to Active grade shall be the difference between the above mentioned fees, or \$10.00.

SECTION 3. The annual dues shall be \$20.00 for Active Members, and \$10.00 for Associate Members, payable on or before October 1st of each year. Current or first year's dues for new members, dating from the notification of acceptance in the Society, shall be prorated on a quarterly basis, said quarters beginning October 1st, January 1st, April 1st, and July 1st. Ten dollars of these dues shall apply for annual subscription to the monthly publication.

SECTION 4. Annual dues shall be paid in advance. All Active Members in good standing, who shall have paid dues for the preceding year, may vote or otherwise participate in the meeting.

SECTION 5. Members shall be considered delinquent whose dues remain unpaid for four months. Members who are in arrears of dues for 30 days, after notice of such delinquency, mailed to their last address of record, shall have the names posted at the Society's headquarters which shall be the office of the Secretary, and notices of such action mailed them. Two months after becoming delinquent, members shall be dropped from the rolls if non-payment is continued.

SECTION 6. Any member may be suspended or expelled for cause by a majority

vote of the entire Board of Governors; provided, he shall be given notice and a copy in writing of the charges preferred against him, and shall be afforded opportunity to be heard ten days prior to such action.

BY-LAW VIII

EMBLEM

SECTION 1. The emblem of the Society shall be a facsimile of a four-hole film-reel, with the letter S in the upper center opening, and the letters M, P, and E in the three lower openings, respectively. In the printed emblem, the four-hole openings shall be orange, and the letters black, the remainder of the insignia being black and white. The Society's emblem may be worn by members only.

BY-LAW IX

PUBLICATIONS

SECTION 1. All matters of general interest deemed worthy of permanent record shall be published in serial volumes as soon as possible after each regularly called members' meeting. A copy shall be mailed each member in good standing to his last address of record. Extra copies shall be printed for general distribution, and may be obtained from the Secretary on the payment of a fee fixed by the Board of Governors.

BY-LAW X

LOCAL SECTIONS

SECTION 1. Sections of the Society may be authorized in any state or locality where the Active membership exceeds 20. The geographic boundaries of each section shall be determined by the Board of Governors.

Upon written petition, signed by 20 or more Active Members, for the authorization of a Section of the Society, the Board of Governors may grant such authorization.

MEETINGS

SECTION 2. The regular meetings of a Section shall be held in such places and at such hours as the members may have designated at the preceding meeting.

The Secretary-Treasurer of each section shall forward to the Secretary of the General Society, not later than five days after a meeting of a Section, a statement of the attendance and of the business transacted.

OFFICERS

SECTION 3. Each Section shall nominate and elect a Chairman, two managers, and a Secretary-Treasurer. The Section Chairmen shall automatically become members of the Board of Governors of the General Society, and continue in that position for the duration of their terms as Chairmen of the Local Sections.

ELECTION OF OFFICERS

SECTION 4. The officers of a Section shall be elected to their respective offices at the Annual fall meeting of the Section, by a majority of autographed ballots of the membership of the Section, and counted by a Committee of Tellers appointed by the Section's Chairman.

All Section officers shall hold office for one year or until their successors are chosen, except the Board of Managers, as hereinafter provided.

MANAGERS

SECTION 5. The Board of Managers shall consist of the Section Chairman, the Section Past Chairman, the Section Secretary-Treasurer and two Active Members, one of which last named shall be elected for a two year term, and one for one year, and then one for two years each year thereafter. At the discretion of the Board of Governors and with their written approval this list of officers may be extended.

BUSINESS

SECTION 6. The business of a Section shall be conducted by the Board of Managers.

EXPENSES

SECTION 7. (a) As early as possible in the fiscal year, the Secretary of each Section shall submit to the Board of Governors of the Society, a budget of expenses for the year.

(b) The Treasurer of the General Society may deposit with each Section Secretary-Treasurer, a sum of money, the amount to be fixed by the Board of Governors, for current expenses.

(c) The Secretary-Treasurer of each Section shall send monthly to the Treasurer of the General Society, an itemized account of all expenditures during the preceding month.

(d) Other expenses than those enumerated in the budget, as approved by the Board of Governors of the General Society, to be payable from the funds of the General Society, must first be authorized by the Board of Governors.

(e) A Section Board of Managers may authorize, and shall provide for the payment of local assessments or any expenses of a Section beyond those authorized to be paid from the general fund of the Society.

(f) The Secretary of the Society shall, unless otherwise arranged, supply to each Section all stationery and printing necessary for the conduct of its business.

PAPERS

SECTION 8. Papers shall be approved by the Section's Papers Committee previous to their being presented before a Section. Manuscripts of papers presented before a Section, together with a report of the discussions, and the proceedings of the Section meetings, shall be forwarded promptly by the Section Secretary-Treasurer to the Secretary of the General Society. Such material may, at the discretion of the Journal Committee of the General Society, be printed in the Society's publications.

MEMBERSHIP

SECTION 9. Should the Active membership of a Section fall below 20, or the average attendance at meetings not warrant the expense of maintaining the organization, the Board of Governors may cancel its authorization.

SECTION 10. All members of the Society of Motion Picture Engineers in good standing residing in that portion of any country set apart by the Board of Governors tributary to any local Section, shall be considered members of that local

Section, and shall be so enrolled and they shall be entitled to all privileges that such local Section may, under the General Society's Constitution and By-Laws, provide.

CONSTITUTION AND BY-LAWS

SECTION 11. Sections shall abide by the Constitution and by By-Laws of the Society, and conform to the regulations of the Board of Governors. The conduct of Sections shall always be in conformity with the general policy of the Society as fixed by the Board of Governors.

BY-LAW XI

AMENDMENTS

These By-Laws may be amended at any regular meeting of the Society by a two-thirds vote by ballot of the members present at the meeting, a quorum being present, either on the recommendation of the Board of Governors or by a recommendation to the Board of Governors signed by ten Active Members.