

REPORT OF SECRETARY

October 1, 1928 to April 30, 1929

ON OCTOBER 1 of last year, I took over the office of Secretary of the Society. The rapid expansion of our membership during the past six months, and the formation of the London Section have brought larger responsibilities and increased work to the Secretary's office.

At a meeting of the Board of Governors on December 3, 1928, the Board recognized that the demands made on the secretary were heavy, and approved the appointment of an assistant to the secretary. Miss Renwick took this position on January 7, 1929, and has been kept very busy since that time. We have eliminated the delays of the first three months and can now report that Society business is receiving prompt attention.

It is, of course, impossible and unnecessary to outline all of the activities of the Secretary, but the following subjects should be of interest to the members.

New Members

The formation of the London Section, and the work of our committee on membership, with Mr. Cowling as a very active Chairman, have added 88 active members, and 76 associate members to our rolls since October 1, 1928. We have had the following losses in membership during the same period.

Deaths—1.

Resignations—7.

Dropped from rolls—5.

Three associate members have transferred to active membership.

The distribution of our membership indicates the wide spread reputation of our Society.

American members

East, including New York.....	246
Middle West, including Chicago.....	57
West, including Los Angeles.....	82

Foreign members

British Isles	64
France	11
Canada	9
Germany	8
India	5
Australia	2
Russia	1
Sweden	1
Japan	1
Holland	1
Switzerland	1
	485

Our total membership to April 30, 1929 is 485 members, including five honorary members, 276 active members and 209 associate members.

In addition, the following applications are under way—16 for active membership, and 13 for associate membership.

Sale of Transactions

A total of 1,134 transactions from October 1, 1928, to April 30, 1929, have been mailed out. 858 transactions were forwarded as a result of direct sale. The remaining 276 were to take care of old and new members who could not be supplied by the printer. Further evidence of foreign interest in our meetings is shown by the following shipments of transactions to foreign countries from this office:

British Isles	125 copies
Germany	84 copies
Japan	38 copies
France	29 copies
Canada	18 copies
India	10 copies
Australia	5 copies
Holland	3 copies
Russia	2 copies
Norway	2 copies
Total	316 copies

Aims and Accomplishments Booklet

We have sent to a list of representative libraries in the United States and Canada, a copy each of the new Aims and Accomplishment book. The list, totaling 228 names, was furnished by Mr. Crabtree.

Since the appointment of an assistant, we have been able to take care of present requirements, and in fact, to assist to some degree, other officers and committee chairmen in handling their routine matters. Much more should be done along this direction as the Society expands. As an experiment, we intend to take over, at Mr. McGuire's urgent request, the publication of the Quarterly Bulletin after this convention.

I do not want to over-emphasize the amount of work and correspondence which is handled by the Secretary, but my experience during the past six months has convinced me that the Society is nearing a point in size and prestige where further organization of the Secretary's office will be advantageous. There is no difficulty in finding plenty to do. The real difficulty lies in proper discrimination between conflicting tasks. In addition, methods which were satisfactory when the Society was small, and every member knew each other, have to be revised to meet our new conditions of greater membership and extended geographical limits. These new conditions place increased demands on the Secretary's office.

R. S. BURNAP,
Secretary